

## SUMMARY OF EVENTS/ACTIVITIES

### BOARD'S COMMITTEE MEETINGS

#### *Planning, Finance and Administration*

Date	Day
10 <sup>th</sup> July, 2024	Wednesday
10 <sup>th</sup> October, 2024	Thursday
14 <sup>th</sup> January, 2025	Tuesday
9 <sup>th</sup> April, 2025	Wednesday

#### *Professional and Academic Committee meetings*

9 <sup>th</sup> July, 2024	Tuesday
9 <sup>th</sup> October, 2024	Wednesday
13 <sup>th</sup> January, 2025	Monday
8 <sup>th</sup> Tuesday, 2025	Tuesday

#### *Management Meetings*

1 <sup>st</sup> July, 2024	Board papers
16 <sup>th</sup> July, 2024	Ordinary
19 July, 2024	Board papers
2 <sup>nd</sup> August, 2024	Ordinary
12 <sup>nd</sup> August, 2024	General Staff Meeting
20 <sup>th</sup> August, 2024	Ordinary
10 <sup>th</sup> September, 2024	Ordinary
24 <sup>th</sup> September, 2024	Ordinary
1 <sup>st</sup> October, 2024	Board papers
29 <sup>th</sup> October, 2024	Ordinary
5 <sup>th</sup> November, 2024	Ordinary
19 <sup>th</sup> November, 2024	Ordinary
4 <sup>th</sup> March, 2024	General staff meeting
25 <sup>th</sup> June, 2024	General staff meeting

### BOARD OF DIRECTOR'S MEETINGS

Date	Day	
30 <sup>th</sup> July, 2024	<b>Tuesday</b>	4 <sup>th</sup> quarter
30 <sup>th</sup> October, 2024	Wednesday	1 <sup>st</sup> quarter
30 <sup>th</sup> January, 2025	Thursday	2 <sup>nd</sup> quarter
30 <sup>th</sup> April, 2025	Wednesday	3 <sup>rd</sup> quarter

#### *Audit Committee meetings*

11 <sup>th</sup> July, 2024	
11 <sup>th</sup> October, 2024	Friday
15 <sup>th</sup> January, 2025	Wednesday
10 <sup>th</sup> April, 2025	Thursday

#### *Holidays*

7 <sup>th</sup> July, 2024	Sabasaba day
8 <sup>th</sup> August, 2024	Farmer's day
16 <sup>th</sup> September, 2024	Maulid day (Tentative)
14 <sup>th</sup> October	Nyerere day
1 <sup>st</sup> December, 2024	World Aids day
9 <sup>th</sup> December, 2024	Independence day
10 <sup>th</sup> December, 2024	Human rights day
25 <sup>th</sup> December, 2024	Christmas
26 <sup>th</sup> December, 2024	Boxing day
1 <sup>st</sup> January, 2025	New year
12 <sup>th</sup> January, 2025	Zanzibar Revolution day
4 <sup>th</sup> February, 2025	World Cancer day
8 <sup>th</sup> March, 2025	International Women day
31 <sup>st</sup> March, 2025	Eid Al Fitri -Tentative
2 <sup>nd</sup> April, 2025	World Autism day
7 <sup>th</sup> April, 2025	Karume day
18 <sup>th</sup> April, 2025	Good Friday
21 <sup>st</sup> April, 2025	Ester Monday
23 <sup>rd</sup> April, 2025	World book and copyright day
26 <sup>th</sup> April, 2025	Union Day
1 <sup>st</sup> May, 2025	Labour day
17 <sup>th</sup> May, 2025	World Tele communication and information society day
5 <sup>th</sup> June, 2025	World Environment day
9 <sup>th</sup> December, 2024	Independence day



**TANZANIA LIBRARY SERVICES BOARD  
ALMANAC  
2024/2025**

**JULY, 2024**

<b>Date</b>	<b>Day</b>	<b>Activity</b>
1/07/2024	Monday	Management meeting for reviewing board papers
3/07/2024	Wednesday	Sports and games committee
9/07/2024	Tuesday	Professional and Academic Committee
10/07/2024	Wednesday	Planning, Finance and Administration Committee
11/07/2024	Thursday	Audit Committee
16/07/2024	Tuesday	Ordinary Management Meetings
19/07/2024	Friday	Management meeting for reviewing board's papers
22/07/2024	Monday	Tender Board Meeting
24/07/2024	Wednesday	HIV/AIDS Committee meetings
31/07/2024	Wednesday	Board of Director's meeting (4 <sup>th</sup> Quarter for 2024/2025)

**AUGUST, 2024**

<b>Date</b>	<b>Day</b>	<b>Activity</b>
02/08/2024	Friday	Ordinary Management Meeting
08/08/2024	Thursday	Farmer's day
12/08/2024	Monday	General Staff Meeting
14/08/2024	Wednesday	Training and Development Committee meeting
20/08/2024	Tuesday	Ordinary Management meeting
21/08/2024	Wednesday	Extra ordinary Audit Committee
22/08/2024	Thursday	Sports and games committee
26/08/2024	Monday	Management training
27/08/2024	Tuesday	
28/08/2024	Wednesday	
29/08/2024	Thursday	
30/08/2024	Friday	Extra ordinary Board Meeting (Audit issues)

**SEPTEMBER, 2024**

<b>Date</b>	<b>Day</b>	<b>Activity</b>
02/09/2024	Monday	Appointment and disciplinary committee meeting
04/09/2024	Wednesday	Executive workers council Committee
05/09/2024	Thursday	Worker's Council Committee
06/09/2024	Friday	

10/09/2024	Tuesday	Sub-committee meetings of the Governing Council
12/09/2024	Thursday	
16/09/2024	Monday	Maulid day (Tentative date)
17/09/2024	Tuesday	Governing Council Meeting
19/09/2024	Thursday	ICT Steering Committee
24/09/2024	Tuesday	Ordinary Management Meetings

#### OCTOBER, 2024

Date	Day	Activity
01/10/2024	Tuesday	Management meeting to review board's papers
09/10/2024	Wednesday	Professional and Academic Committee
10/10/2024	Thursday	Planning, Finance and Administration Committee
11/10/2024	Friday	Audit Committee
14/10/2024	Monday	Nyerere Day
16/10/2024	Wednesday	Tender Board Meeting
21/10/2024	Monday	HIV/AIDS Training and counseling
22/10/2024	Tuesday	
23/10/2024	Wednesday	
24/10/2024	Thursday	
25/10/2024	Friday	
29/10/2024	Tuesday	Ordinary Management meeting
30/10/2024	Wednesday	Board of Directors Meeting (1 <sup>st</sup> quarter for 2024/2025)

#### NOVEMBER, 2024

Date	Day	Activity
05/11/2024	Tuesday	Ordinary Management Meetings
11/11/2024	Monday	Staff training
12/11/2024	Tuesday	
13/11/2024	Wednesday	
14/11/2024	Thursday	
15/11/2024	Friday	
19/11/2024	Tuesday	Ordinary Management Meetings

#### DECEMBER, 2024

Date	Day	Activity
03/12/2024	Tuesday	Ordinary Management Meeting
05/12/2024	Thursday	Committee meetings of the Governing Council
06/12/2024	Friday	Sports and games committee
09/12/2024	Monday	Independence day
10/12/2024	Tuesday	Human rights day
11/12/2024	Wednesday	HIV/AIDS Committee meetings
12/12/2024	Thursday	ICT Steering committee, Governing Council Meeting
17/12/2024	Tuesday	Training for newly appointed board of directors
18/12/2024	Wednesday	
19/12/2024	Thursday	Extra ordinary audit committee meeting
25/12/2024	Wednesday	Christmas day

26/12/2024	Thursday	Boxing day
30/12/2024	Monday	Extra ordinary Board meeting (For CAG Audit report)

#### JANUARY, 2025

Date	Day	Activity
01/01/2025	Wednesday	New year
13/01/2025	Monday	Professional and Academic Committee
14/01/2025	Tuesday	Planning, Finance and Administration Committee
15/01/2025	Wednesday	Audit Committee
16/01/2025	Thursday	Tender Board Meeting
20/01/2025	Monday	Budget committee meeting
30/01/2025	Thursday	Board of Director's meeting (2 <sup>nd</sup> quarter)

#### FEBRUARY, 2025

Date	Day	Activity
04/02/2025	Tuesday	World Cancer day
06/02/2025	Thursday	Training and Development Committee
17/02/2025	Monday	Workers Council Executive Committee meeting
18/02/2025	Tuesday	Worker's Council Meeting
19/02/2025	Wednesday	

#### MARCH, 2025

Date	Day	Activity
04/03/2025	Tuesday	General staff meeting
11/03/2025	Tuesday	Sports and games committee
13/03/2025	Thursday	ICT Steering Committee
20/03/2025	Thursday	Sub-committee meetings of the Governing Council
27/03/2025	Thursday	Governing Council Meeting
31/03/2025	Monday	Eid Al Fitri (Tentative date)

#### APRIL, 2025

Date	Day	Activity
01/04/2025	Tuesday	Eid Al Fitri (Tentative date)
02/04/2025	Wednesday	World's autism awareness day
07/04/2025	Monday	Karume day
08/04/2025	Tuesday	Professional and Academic Committee
09/04/2025	Wednesday	Planning, Finance and Administration Committee
10/04/2025	Thursday	Audit Committee
11/04/2025	Friday	Best worker selection process
14/04/2025	Monday	
15/04/2025	Tuesday	
16/04/2025	Wednesday	
17/04/2025	Thursday	
18/04/2025	Friday	Good Friday
21/04/2025	Monday	Ester Monday

23/04/2025	Wednesday	World book and copyright day
30/04/2025	Wednesday	Board of Director's Meeting (3 <sup>rd</sup> quarter)

#### MAY, 2025

Date	Day	Activity
01/05/2025	Thursday	Labour day
07/05/2025	Wednesday	Tender Board Meeting
19/05/2025	Monday	Staff training
20/05/2025	Tuesday	
21/05/2025	Wednesday	
22/05/2025	Thursday	

#### JUNE, 2025

Date	Day	Activity
05/06/2025	Thursday	Sub-committee meetings of the Governing Council, World Environment day
12/06/2025	Thursday	ICT Steering Committee, Governing Council Meeting
16/06/2025	Monday	African child day
17/06/2025	Tuesday	Staff training
18/06/2025	Wednesday	
19/06/2025	Thursday	
20/06/2025	Friday	
24/06/2025	Tuesday	Sports and games committee
25/06/2025	Wednesday	General staff meeting